

REPORT TO COUNCIL

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		Other Members consulted:		
Lead Officer: Samantha Winter E-mail: sam.winter@west-norfolk.gov.uk Direct Dial:01553 616327		Other Officers consulted:		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications (incl S.17) NO	Equalities Impact Assessment NO	Risk Management Implications NO

Date of Meeting: 4th July 2019

APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIPS AND INTERNAL DRAINAGE BOARDS

Purpose of Report

The report seeks the appointment of representatives to serve on outside bodies and partnerships, which fall within the General, Parished and Unparished categories. Nominations for representatives to serve on outside bodies and partnerships which fall within the Scrutiny and Regulatory categories have been made by the Regeneration Environment and Community Panel and are also submitted for approval by Council as set out in point 4.1 of the report.

Recommendations

- 1) That the Council appoints representatives to serve on the outside bodies and partnerships listed in the Parish level and General categories as shown at Appendix 1.
- 2) That Council approves the appointment of representatives nominated by the Panels to serve on outside bodies and partnerships which fall within the Scrutiny and Regulatory categories as shown in point 4.1 of the report and Council nominates members to serve on the scrutiny outside bodies for which no nominations were made by the Panels.
- 3) That Council appoints representatives to serve on the Internal Drainage Boards listed in Appendix 2 attached.
- 4) That nominations be invited from appropriate Parish Councils to fill any vacancies on the Internal Drainage Boards not taken up by Borough Council, in accordance with current Council policy.
- 5) That the reporting arrangements be noted, as shown in section 3 of the report.
- 6) That Council notes that the Safer Neighbourhood Action Panels have been disbanded, therefore no appointments are necessary.

Reason for decision

To ensure continued involvement in the community by the Council

1.0 BACKGROUND

1.1 The Cabinet at its meeting on 18th June 2019 confirmed a number of Executive appointments to outside bodies and partnerships. Further appointments are made by the Council in the following categories:

- Scrutiny and regulatory roles
- Parish level representation, parished and unparished areas
- General appointments

1.2 The majority of appointments are made annually, although some appointments are for a longer period. As we are now in a new term all appointments have been included in the table below, including those that are not due for reappointment this year.

2.0 INSURANCE COVER FOR BOROUGH COUNCILLORS

2.1 The Council's insurance will indemnify any employee or member arising from their service on the board or participation in the capacity of governor, officer, trustee, director, committee member or other official of any not-for profit entity other than the insured.

Provided always that:

- a) The service or participation by the employee or member is specifically requested by or under the specific direction of the insured.
- b) The insured is legally entitled to approve the service or participation and to indemnify the employee or member in respect of it.
- c) Any payment will only be made by the insurer for an amount in excess of any indemnification or insurance coverage provided by the not-for-profit entity or afforded from any other source and to which the employee or member is entitled.

2.2 When a member is appointed to serve on an outside body, they should also ensure that as well as completing the Register of Financial and Other Interest form, they should complete the annual "Related Party Transactions form", with the details of those bodies on which they serve.

3.0 FEEDBACK FROM MEMBERS ON OUTSIDE BODIES

3.1 Arrangements for reporting back by Members serving on Outside Bodies are approved every year at Council as follows:

3.2 The Panels should be able to request reports from Councillors serving on outside bodies which fall within their remit. By programming the reports over the Panel's annual timetable of meetings, it would be possible for members both to assess the usefulness of making appointments to bodies and be informed of any relevant matters.

3.3 Cabinet Members serving on outside bodies will report via their Cabinet Members' reports to Council.

- 3.4 It is not intended that reports would be required from Councillors serving on bodies local to their wards. All would be encouraged, however to use the Members' Bulletin to report on the work of any such organisation.

4.0 APPOINTMENT OF REPRESENTATIVES

4.1 Scrutiny and Regulatory Roles

Nominations made by the Panels are listed below:

- Borough Council/College of West Anglia Liaison Board - **Councillor Lowe**
- King's Lynn and West Norfolk Area Museums Committee - **Councillors Bubb, de Whalley and Kemp.**
- Norfolk County Council – Norfolk Countywide Community Safety Partnership Scrutiny Sub-Panel – **Councillor Kemp. No substitute was nominated therefore Council will need to appoint a substitute.**
- Norfolk Health Overview and Scrutiny Committee – **Councillor Kemp. No substitute was nominated therefore Council will need to appoint a substitute.**
- West Norfolk Community Transport Project – **Councillor Moriarty**
- King's Lynn Football Club – **The Panel nominated Councillor Pope who has subsequently declined the nomination. The only other nomination made by the Panel was Paul Bland (non-Council).**
- Hunstanton Sailing Club – **CPP deferred nomination of a representative to a future meeting after an update from the Sailing Club had been provided to Members.**

4.2 General Appointments, Parish Level Representation, Parished and Unparished Areas

Appendix 1 attached lists the bodies for which representatives are to be appointed and details the current representative.

4.3 Internal Drainage Board Appointments

Appendix 2 (attached) lists the Internal Drainage Boards and the number of representatives being sought for each. Nominations are for a four year period.

Current Council policy is to invite nominations for Parish Council representatives to fill any vacancies not taken up by Borough. Members are invited to recommend that this policy should continue. The existing representatives for both Borough and Parish are also shown in Appendix 4 (attached).

5.0 FINANCIAL IMPLICATIONS

Mileage and subsistence allowances for Councillors attending meetings.

6.0 ACCESS TO INFORMATION

Current lists of member representation
ACSeS report on liabilities of Outside Bodies

APPENDIX 1

APPOINTMENTS TO BE MADE BY FULL COUNCIL ON 4TH JULY 2019

Executive appointments (for information) and Scrutiny nominations (to be confirmed by Council) are shown in italics.

For information Scrutiny and Executive appointments are shown in grey italics

<u>NAME OF OUTSIDE BODY</u>	<u>NUMBER OF REPRESENTATIVES PERMITTED</u>	<u>CURRENT REPRESENTATIVE/S</u>	<u>TERM OF OFFICE</u>
Backham Almshouse Trust	1 Parish Level	Sally Twyman	Annual
Bexwell Poors Land Charity	2 Parish Level	T White	4 years
Brancaster Commons Committee	1 Parish Level	E Watson	Annual
Burnham Overy Harbour Management Committee	1 Parish Level	S Sandell	Annual
Downham Market Leisure Centre Joint Management Committee	2 General 1 Exec	J Westrop and M Howland <i>K Mellish</i>	Annual
Freebridge Community Housing Board	2 General	M Hopkins and B Long	Annual
Gaywood Allotment Trust	4 Parish	T Smith, G Middleton, S Young and M Shorting	4 years. Next appointment due May 2019.
Hunstanton and District Arts Festival	1 Parish	C Bower	Annual
Hunstanton Coastal Prosperity Community Team	3 Parish 1 Exec	C Bower, R Bird and 1 vacancy <i>A Beales</i>	Annual
John Sugars Almshouses Charity	4 Parish Level	L Bambridge, Sally Twyman and Janice Minns	Annual
King's Lynn and West Norfolk Area Museums Committee	1 General 1 Exec	A Tyler <i>E Nockolds</i>	Annual

	<i>3 Scrutiny</i>	<i>Smith, Bubb, Westrop</i>	
King's Lynn Borough Charity	2 General	R Groom and T Bubb	4 years
King's Lynn Conservancy Board	4 Parish Level	B Ayres (to 31 st January 22) C Sampson (to 31 st January 22) P Kunes (to 31 st January 21) M Howland (to 31 st January 20)	3 years
King's Lynn Emmerich Twinning Club	2 General	A Tyler and M Taylor	4 years (next appointment due May 19)
King's Lynn Town Centre Partnership	2 Parish <i>1 Exec (+sub)</i>	L Bambridge and M Taylor <i>B Long and P Hodson</i>	Annual
Marriotts Warehouse	3 General	J Westrop, P Gidney and Dr Richards.	4 years
North End Trust	1 Parish Level	E Nockolds	Annual
Outwell Charities	1 General	C Crofts	Annual
Queen Elizabeth Hospital Council	1 General	P Kunes	Annual
Sibelco – Leziate Quarry Liaison Committee	2 Parish Level	A Beales and J Moriarty	Annual
West Norfolk and King's Lynn Girls School Trust	1 General	Mrs E Nockolds	4 years (next appointment due May 2019)
West Norfolk Youth Advisory Group	1 General	1 vacancy	Annual
West Walton Poors Charity	1 Parish Level	Mrs B Porter – Parish Council	3 years
William Cleave Educational Foundation	2 Parish Level	Miss L Bambridge and S Fraser	2 years

APPENDIX 2

INTERNAL DRAINAGE BOARD REPRESENTATIVES

Drainage Board -	No of reps Council permitted nominate	<u>Parishes in Drainage Board area</u>	Borough Council representatives
East of Ouse, Polver and the Nar	12	St Germans/St Peter KL West Winch Blackborough End East Winch Pentney Wormegay Tottenhill Watlington Runcton Holme Marham Shouldham Stow Bridge	C Crofts M Howland D Whitby I Devereux D Pope G Hipperson P Gidney M Hopkins B Long S Squire
Churchfield and Plawfield	9	Outwell Upwell Three Holes	D Pope C Crofts
Downham and Stow Bardolph	4	Stow Bardolph (Stow Bridge & Barroway Drove) Downham West Outwell Marshland St James	G Wareham C Crofts D Tyler D Pope
King's Lynn	Reconstituted Sept 2012 from 15 to 10 Agd Cncl 27.9.12 Reversed back to 15 on 30.11.12 Agreed 10 Members at Council on 26 June 2014	Those previously served by the following IDBs: Gaywood Magdalen Marshland Smeeth & Fen West of Ouse Wingland	M Chenery C Crofts R Groom Lord Howard E Nockolds B Long D Whitby S Young T Smith B Ayres
Littleport and Downham	1	Welney Denver Hilgay Southery	A White

Drainage Board Name of Clerk	No of reps Council permitted to nominate	Parishes in Drainage Board area	Borough Council representatives
Manea and Welney	1	Welney	C Crofts
Middle Level Commissioners	1		R Groom
Needham and Laddus	9	Outwell Upwell	C Crofts D Pope
Norfolk Rivers	1	Those previously served by the following IDBs: North Norfolk Upper Nar	E Watson
Southery and District	8	Southery Hilgay Feltwell Hockwold Methwold	M Peake M Storey A White J Westrop M Chenery
Stringside	1	Fincham Barton Bendish Boughton Stradsett Oxborough	S Squire
Stoke Ferry	9	Stoke Ferry Wereham Wretton West Dereham Ryston Fordham Roxham Denver Downham Market Wimbotsham Stow Bridge	S Squire D Tyler M Peake G Wareham A White C Crofts J Westrop
Upwell	3	Upwell Downham West Lakesend Welney	C Crofts D Pope V Spikings